

STATE FINANCE COMMITTEE

OLYMPIA, WASHINGTON

RESOLUTION NO. 1206

A RESOLUTION OF THE STATE FINANCE COMMITTEE OF THE STATE OF WASHINGTON RESPECTING THE APPOINTMENT OF A SECRETARY AND SETTING FORTH THE DUTIES AND RESPONSIBILITIES OF SAID SECRETARY.

WHEREAS, Ch. 3, Laws of 1981, provides that the State Treasurer shall provide the necessary administrative support for the State Finance Committee's (the "Committee") debt management responsibilities; and

WHEREAS, it is necessary that a secretary be appointed to take certain administrative actions on behalf of the Committee.

NOW THEREFORE, The following resolution is hereby adopted:

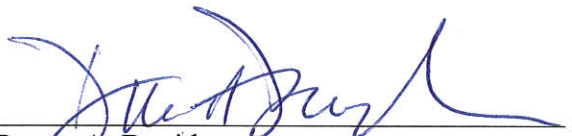
JASON P. RICHTER, a duly appointed and qualified Deputy State Treasurer, is hereby appointed to act as secretary of this Committee. The duties and responsibilities of said officer pursuant to the undertakings of this Committee shall include, but not be limited to:

1. Keeping a record of all proceedings of the Committee.
2. Keeping on file all Committee reports.
3. Making available minutes of proceedings and other records of the Committee to the Chair and Members of the Committee, other public officers and the public.
4. Certifying, attesting, and filing copies of the Resolutions and other acts of this Committee including proceedings relating to the issuance and sale of bonds.
5. Sending to the Chair and Members of the Committee a notice of each special meeting and conducting the general correspondence of the Committee.
6. Disseminating in accordance with public meetings statutes the proper notice to the public of special meetings of the Committee.
7. Preparing, prior to each meeting, an order of business for use by Chair and Members showing all matters scheduled to come before the Committee for its consideration.

This resolution shall take effect immediately upon its adoption.

ADOPTED at a meeting of the State Finance Committee of the State of Washington, held at Olympia, Washington after notice duly given as required by law, this 8th day of December, 2017.

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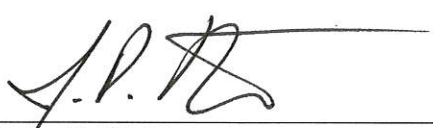
Duane A. Davidson
State Treasurer and Chair



Jay Inslee
Governor and Member



Cyrus Habib
Lieutenant Governor and Member



Jason P. Richter
Deputy State Treasurer and Secretary